

PEOVER SUPERIOR AND SNELSON PARISH COUNCIL

Communication with the Press Policy

Objective

The purpose of this policy is to ensure that any statement issued to the press is a true reflection of the decisions/opinion of the Parish Council as a body. Councillors should always be scrupulous in making it clear when they are expressing their own personal opinions as opposed to Parish Council decisions or policy.

Procedure

A request from the press for a statement from the Parish Council will normally be addressed to the Clerk. The Clerk should contact the Chair, or if the Chair is unavailable, the Vice-Chair in order to draw up a suitable statement. In drawing up a statement minutes of meetings of the Parish Council should be consulted to ensure the accuracy of any statement.

Where a novel issue is raised by the press enquiry, the Chair (or Vice-Chair) should consult as many Parish Councillors as reasonably practicable in order to arrive at a consensus of opinion prior to issuing a statement.

Where an individual Councillor is approached by the press for a statement the matter should be referred to the Parish Clerk.

Keeping Records

When a statement has been issued to the press, this fact should be minuted at the next Parish Council meeting.

Approved at Peover Superior and Snelson Parish Council Meeting on **23rd June 2026**

Signed by Parish Clerk: **Shareen Worthington**